

Expression of Interest - Custodial Contractor

The Klondike Institute of Art and Culture (KIAC) is seeking expressions of interest from qualified custodial contractors to provide cleaning services for our facility in Dawson City, Yukon.

KIAC is a vibrant community-based arts organization and multi-use facility located at 902 2nd Avenue in Dawson City. We are looking for a reliable custodial contractor who can help maintain a clean, safe, and welcoming environment for staff, students, artists, and visitors.

The successful contractor will be expected to provide regular custodial services, as well as pre and post event cleans, amounting to between 10- 60 hours per month, depending on the time of year. These services will often be provided outside of regular work hours and often include nights and weekends.

Scope of Services

- Cleaning washrooms and restocking supplies
- Sweeping, vacuuming, and mopping floors
- Cleaning ballroom, classrooms, offices, kitchens and common areas
- Garbage recycling and compost removal
- Sanitizing high-touch surfaces
- Seasonal or as-needed deep cleaning
- Notifying KIAC of maintenance concerns or supply needs as they arise
- Coordinate with KIAC to remain current on the events calendar and adjust availability as needed

Contractor Qualifications

KIAC is interested in hearing from contractors who can demonstrate:

- Experience providing and/or managing custodial or janitorial services
- Reliability and ability to work independently
- Strong attention to detail
- Ability to provide own equipment and supplies, or clearly outline what is required from KIAC
- Appropriate business licensing and insurance
- References from previous or current clients

Submission Requirements

Interested contractors are invited to submit an expression of interest that includes:

- A brief overview of your business or experience
- Proposed availability to meet our needs
- Overview of services offered
- Rate structure or pricing information

Submission Deadline

We will review expressions of interest as they are received, with contractor engagements to start in early May.

Submission Method

Please submit your expression of interest by email to [**kiac@kiac.ca**](mailto:kiac@kiac.ca)

KIAC thanks all interested contractors for their submission. Only those selected for further discussion will be contacted.