

CULTURE QUEST FUNDING GUIDELINES

Culture Quest is an arts and cultural funding program that is supported by the Yukon Government (YG) and administered by the Klondike Institute of Art and Culture (KIAC).

ELIGIBILITY

Yukon-based groups, organizations, businesses and residents (persons having lived in Yukon for a minimum of one full year prior to applying) may apply. Typically, only one application per applicant can be funded each year.

FUND OBJECTIVES

Projects must meet at least one of these objectives:

- **Support First Nations expression of art in relation to cultural practices**
Such as projects within cultural festivals and gatherings, song revival, story-telling, regalia, traditional dancing, and other activities which involve public appreciation or engagement.
- **Support the continued growth and development of creation, performance, or presenting capacity in the cultural sector, particularly in underserved communities or sectors.**
Such as developing a performance circuit or a curated presentation space.
- **Support opportunities for artists to create projects that explore and develop ties between contemporary art and their cultural heritage or history.**
Such as using a contemporary art form to express, interpret, explore, or study one's own heritage stories and/or cultural history.
- **Support Yukon artists to prepare their work for the national or international stage or responding to a significant national or international online opportunity.**
Such as mounting or rehearsing an existing production for a national tour or preparing for a national cultural event such as cultural contingents for major sporting games, Northern Scene, etc. or responding to a significant national or international online opportunity. This objective does not replace the Touring Artist Fund, but enables artists to prepare existing works for world class opportunities outside of Yukon.

APPLICATION DEADLINES & FUNDING AMOUNTS

The maximum allocation per application is \$10,000.

- **Requests under \$1000:**

Requests for \$1000 or under may be submitted for consideration at any time, or where special circumstances prevent the applicant from waiting until the next intake.

- **Requests from \$1001 – \$10,000:**

Applications for requests over \$1001 must be submitted on these dates by midnight (PST). If the date falls on a weekend or holiday, the deadline moves to the next business day:

- January 15 (Winter)
- April 15 (Spring)
- September 15 (Fall)

ELIGIBLE EXPENSES

Eligible expenses include:

- Artistic fees and expenses
- Administration fees and expenses (any administrative expenses included in the project budget should be clearly itemized, not added as a percentage of project costs)
- Promotion costs
- Production expenses (such as: instructor fees, elders' honoraria; venue costs, equipment rental, decorations, permits, rights and licenses, supplies, transportation, per diems)
- Other costs that are directly and reasonably related to the project

Culture Quest does not fund the following:

- Religious activities
- An applicant's education, training, or professional development
- Private events
- Capital expenditures
- Events underway before the intake deadline or retroactive projects

APPLICATION INSTRUCTIONS

Complete the application form and submit it using the contact information below prior to one of the intake deadlines: **January 15, April 15, September 15**. Please note that requests for under \$1000 may be submitted at any time.

Applications may be submitted by email to executivedirector@kiac.ca or by mail to:

Klondike Institute of Art & Culture

Attn: Marie-Claire Findlay-Brook

Box 8000

Dawson City, YT , Y0B 1G0

APPLICATION PROCESSING

A selection committee makes funding decisions based on:

- The degree to which the project meets one of the fund objectives.
- A demonstrated capacity of the applicant to complete the project based on experience
- Feasibility of budget and workplan
- Degree to which the project engages various Yukon communities
- Availability of funds in the Culture Quest program

The selection committee is comprised of cultural professionals from various communities with a wide range of experience in the arts, heritage, and cultural traditions and practices.

The assessment process may take up to 3 weeks following each application deadline or following the application for a request for under \$1000. Decisions will be communicated to applicants in writing by email and/or mail.

Successful applicant projects and disbursement amounts are public information.

Note of Confidentiality:

The contents of all applications and discussions during assessment meetings are confidential. Applications are copied for the purpose of adjudication and are retained by KIAC for administrative purposes.

INFORMATION FOR GRANT RECIPIENTS

Successful applicants will enter into an agreement with the Klondike Institute of Art and Culture (KIAC) that outlines the amount of funding to be awarded and the responsibilities of both the funding recipient and the fund administrator (KIAC).

Funds will be disbursed in two installments: 90% upon signing of the agreement, and 10% upon acceptance by KIAC of the recipient's final project report:

This report must be received by the Klondike Institute of Art and Culture within 6 weeks of the project completion. The report is necessary to receive the final 10% of funding.